

River Valley Riders 2020 Virtual Walk-Wheel & Ride-A-Thon

Once you have registered for RVR's Virtual Walk-Wheel & Ride-A-Thon—or someone has registered for you—then you are ready to customize your fundraiser account for your fundraising activities. Your fundraiser page customization enables you to...

- Post updates to Facebook or Twitter to share your activities.
- Email updates to friends, family, and co-workers on your progress toward your fundraising goal.
- Track your online and offline donation progress.

NOTE: the mobile apps for iPhone and Android are no longer available.

Login to Fundraiser Account

When you register for RVR's Virtual Walk-Wheel & Ride-A-Thon, you will receive a confirmation email. In that email there is an account activation link to [log in](#) to your page for the first time. A login button is also located at the bottom of the main page for the Virtual Walk-Wheel & Ride-A-Thon.

Log in with the email address and password used during registration. Just above the Password field is a link to recover a forgotten password by email.

NOTE: Fundraisers that have not activated their account via their registration email cannot reset their password until they activate their account.

You can also log in with Facebook, assuming that your Facebook account uses the same email that was used during registration. You must complete a Facebook authorization when you attempt this for the first time.

Sign in

Email Address

Password | [Forgot](#)

Log in



Log in with Facebook

Once logged in, you are taken to the individual fundraiser dashboard. At the top left corner of the page is the name of the organization for which you are fundraising and the name of the event.

The screenshot shows the Salsa fundraiser dashboard for Mark Rickard's page. At the top left, it says "Atlantic Slow Food Council" and "Checkout Form Test P2P". In the top right, there are links for "my events", "account settings", and "logout". The main content area is titled "Fundraiser Page" and "Mark Rickard's Page - Mark Rickard". Below this is a navigation bar with "Dashboard", "Post Update", "Edit Page", and "Donations". The "Promote Your Fundraiser" section includes a call to action: "Ask your friends and family to donate and help you reach your fundraising goal!". It features social media icons for email, Facebook, Twitter, LinkedIn, and a code icon. The "Your Progress" section shows a progress bar at 0% with the text "\$0.00 of \$0.00". The "Notifications" section contains a message: "You don't have any notifications yet. Once you're up and running, you'll be notified here about new donations and other important information about this fundraiser!". The Salsa logo is at the bottom center.

Account Settings

Connect to your Facebook or Twitter accounts here in the **Account Settings** link in the top right. Edit your account login information on this screen.

Navigate back to your event with the **Back** button to the right of the Social Networks heading.

Social Networks

Connect to Facebook or Twitter by selecting the appropriate button and authorizing the connection to your social media channel.

Once connected, a green checkmark will replace the red exclamation point next to Social Networks and your account profile photo shows next to your connected account. Select the **Disconnect** button to release the authentication.

Login Information

Edit your name, email address, and account password.

Logout

Log out from your account from any screen using the link in the top right corner of the screen. The link is available on every page.

View Page Button

View your fundraising page from any screen in the Fundraiser Page tab. The link as displayed below is available on every page except Account Settings.

The screenshot shows the Salsa fundraising page for '2018 Great Bake-Off'. At the top, there is a navigation bar with 'Training and Documentation' on the left and 'my events | account settings | logout' on the right. Below this is the title '2018 Great Bake-Off'. The main content area has two tabs: 'Fundraiser Page' (selected) and 'Team Page'. Under the 'Fundraiser Page' tab, there is a header 'Mark Rickard's Page - Mark Rickard' and a 'View Page' button with a right-pointing arrow, highlighted by a green arrow. Below the header is a navigation bar with 'Dashboard', 'Post Update', 'Edit Page', and 'Donations'. The main content is divided into two sections: 'Promote Your Fundraiser' and 'Your Progress'. The 'Promote Your Fundraiser' section includes the text 'Ask your friends and family to donate and help you reach your fundraising goal!' and social media icons for email, Facebook, Twitter, LinkedIn, and a share icon. The 'Your Progress' section shows '\$0.00 of \$100.00' with a progress bar and '0%' below it. At the bottom, there is a 'Notifications' section with the text 'You don't have any notifications yet. Once you're up and running, you'll be notified here about new donations and other important information about this fundraiser!'. The Salsa logo is at the bottom center.

Clicking the link will open the live fundraising page in a new browser window and is exactly what all public site visitors will see (as long as any changes have been saved and republished).

Fundraiser Page

The page is divided into four separate tabs which allow you to track progress toward the fundraising goal, post progress updates to social media, and manage the fundraising page configuration.

The screenshot shows the Salsa Fundraiser Page interface. At the top, it displays "Atlantic Slow Food Council" and navigation links for "my events", "account settings", and "logout". The page title is "Checkout Form Test P2P". Below this is a "Fundraiser Page" tab. The main content area is titled "Mark Rickard's Page - Mark Rickard" and includes a "View Page" button. A green box highlights a navigation bar with four tabs: "Dashboard" (selected), "Post Update", "Edit Page", and "Donations". Below the navigation bar are two expandable sections: "Promote Your Fundraiser" and "Your Progress". The "Promote Your Fundraiser" section contains social media icons for email, Facebook, Twitter, LinkedIn, and a code icon, along with the text "Ask your friends and family to donate and help you reach your fundraising goal!". The "Your Progress" section shows a progress bar at 0% with the text "\$0.00 of \$0.00" and a pencil icon. A "Notifications" section at the bottom states, "You don't have any notifications yet. Once you're up and running, you'll be notified here about new donations and other important information about this fundraiser!". The Salsa logo is visible at the bottom center.

Fundraiser Page: Dashboard Tab

This main page provides useful information for you to plan and organize your fundraising efforts. Each section can be hidden by selecting the minus sign enclosed in a box to the right of the section's name.

Promote Your Event

Training and Documentation my events | account settings | logout

2018 Great Bake-Off






Fundraiser Page **Team Page**

Mark Rickard's Page - Mark Rickard View Page ▶


Dashboard | Post Update | Edit Page | Donations

Promote Your Fundraiser

Ask your friends and family to donate and help you reach your fundraising goal!


Your Progress

\$0.00 of \$100.00 






0%

Notifications

You don't have any notifications yet. Once you're up and running, you'll be notified here about new donations and other important information about this fundraiser!



You can promote your activity in the following ways:

- Generate a new email. 
- Post to your already-existing Facebook account. 
- Post to your already-existing Twitter account. 
- Copy the page URL. 
- Copy HTML code. 

Raise Money Via Email

Clicking this icon opens a new email in your default email program. We automatically fill email content with the link for your fundraising page. You can edit the default content at this point, as well as updating the “To: Address(es)” and “Subject Line.”

Raise Money via Facebook



This icon will direct you to authorize your fundraising page to connect with Facebook. Once authorized, you will see sample text with the link for your fundraising page, and two button options: Share This on Facebook or Compose Your Own.

Training and Documentation [account settings](#) | [logout](#)

2018 Great Bake-Off

Fundraiser Page **Team Page**

Mark Rickard's Page - Mark Rickard [View Page](#)

Dashboard Post Update Edit Page Donations

Raise money on Facebook

Not sure what to say?

Hi Friends! I know you're busy and likely face multiple fundraising opportunities every day. Know that I wouldn't be asking you if I didn't believe this to be an endeavor worthy of your time and money. This is a cause near and dear to me. Please support my efforts to raise money for a great cause by donating to my Fundraiser at <https://traininganddocumentation.test.igniteaction.net/2018greatbakeoff/p/markrickard>.

[Share this on Facebook](#)

Or

[Compose Your Own](#)

Either button opens a new window to share the content and post to Facebook. In addition to posting the content or allowing you to compose your own, we automatically include a link to your fundraising page.

Raise Money via Twitter



This icon will direct you to authorize your fundraising page to connect with Twitter.

Authorize Salsa P2P to use your account?

[Authorize app](#) [Cancel](#)

This application will be able to:

- Read Tweets from your timeline.
- See who you follow, and follow new people.
- Update your profile.
- Post Tweets for you.

Will not be able to:

- Access your direct messages.
- See your email address.
- See your Twitter password.



Salsa P2P
By Salsa Labs, Inc.
salsalabs.org
P2P Fundraising for Nonprofits

[Privacy Policy](#)
[Terms and Conditions](#)

Once authorized, you will see the content suggested by the foundation. Either copy and paste the content into the text box or type your own content. Then, post your content on Twitter. A link to your fundraiser page will be appended to the end of your post.

Copy Your Page Link



The link to your fundraiser page will be automatically copied to your computer's Clipboard.

Copy HTML Code



Create a custom donation button or embed your fundraiser page on an external website, like a blog or other personal page, by copying code and pasting it into your HTML code on that external site. We strongly recommend embedding only on **secure (https://) pages**, to provide security and confidence to donors.

Fundraising Progress

Fundraisers may set their fundraising goal at registration or change it afterward. On this Dashboard screen, under the **Your Progress** section, select the **pen icon** to edit the monetary amount you expect to raise.

Training and Documentation [my events](#) | [account settings](#) | [logout](#)

2018 Great Bake-Off

Fundraiser Page **Team Page**

Mark Rickard's Page - Mark Rickard [View Page](#)

Dashboard | Post Update | **Edit Page** | Donations

Promote Your Fundraiser


Ask your friends and family to donate and help you reach your fundraising goal!

[Email](#) [Facebook](#) [Twitter](#) [Link](#) [Code](#)


Notifications

You don't have any notifications yet. Once you're up and running, you'll be notified here about new donations and other important information about this fundraiser!

Your Progress

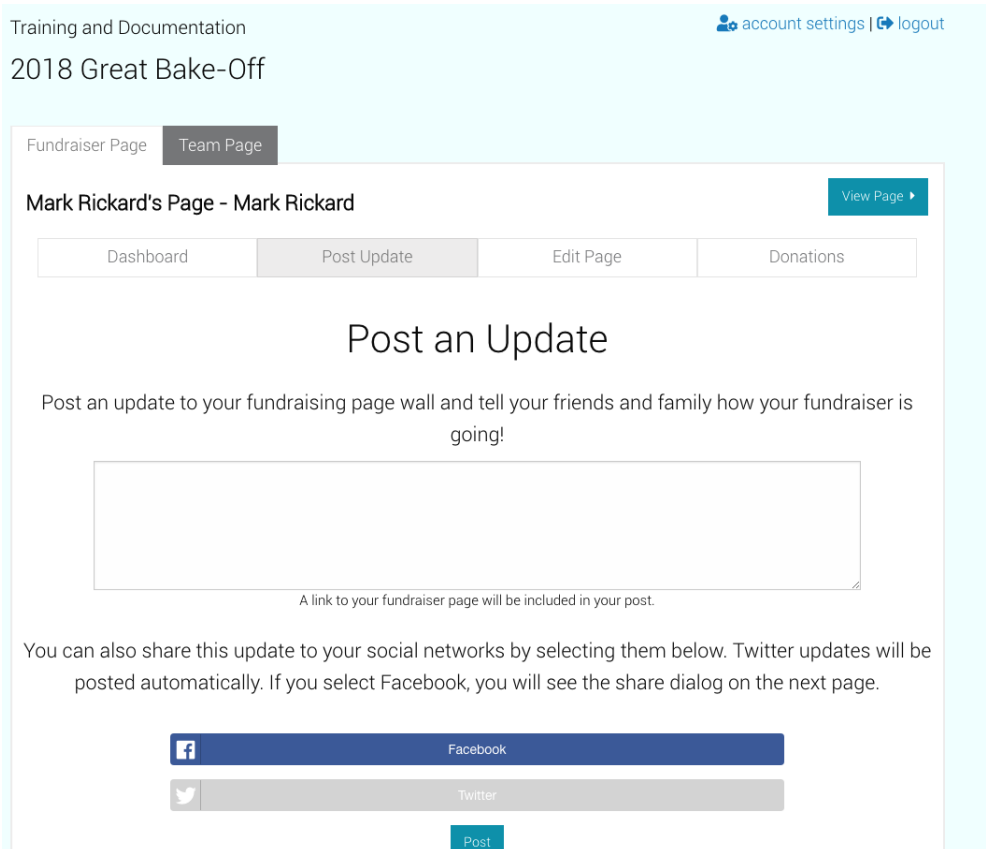
\$0.00 of \$100.00 

0%

 salsa

Fundraiser Page: Post Update Tab

Post an update in your own words to tell friends and family how you are progressing! These updates display right on the fundraising page and optionally to your Facebook and Twitter channels.



The screenshot shows the 'Post an Update' interface for a fundraising page. At the top, there is a navigation bar with 'Training and Documentation' on the left and 'account settings | logout' on the right. Below this, the page title is '2018 Great Bake-Off'. The main content area has two tabs: 'Fundraiser Page' (selected) and 'Team Page'. Underneath, it says 'Mark Rickard's Page - Mark Rickard' with a 'View Page' button. A secondary navigation bar includes 'Dashboard', 'Post Update' (selected), 'Edit Page', and 'Donations'. The main heading is 'Post an Update'. Below the heading is a paragraph: 'Post an update to your fundraising page wall and tell your friends and family how your fundraiser is going!'. This is followed by a large empty text input box. A note below the box states: 'A link to your fundraiser page will be included in your post.' Below the input box is a paragraph: 'You can also share this update to your social networks by selecting them below. Twitter updates will be posted automatically. If you select Facebook, you will see the share dialog on the next page.' There are two radio buttons for social sharing: 'Facebook' (selected) and 'Twitter'. At the bottom is a 'Post' button.

Fundraiser Page: Edit Page Tab

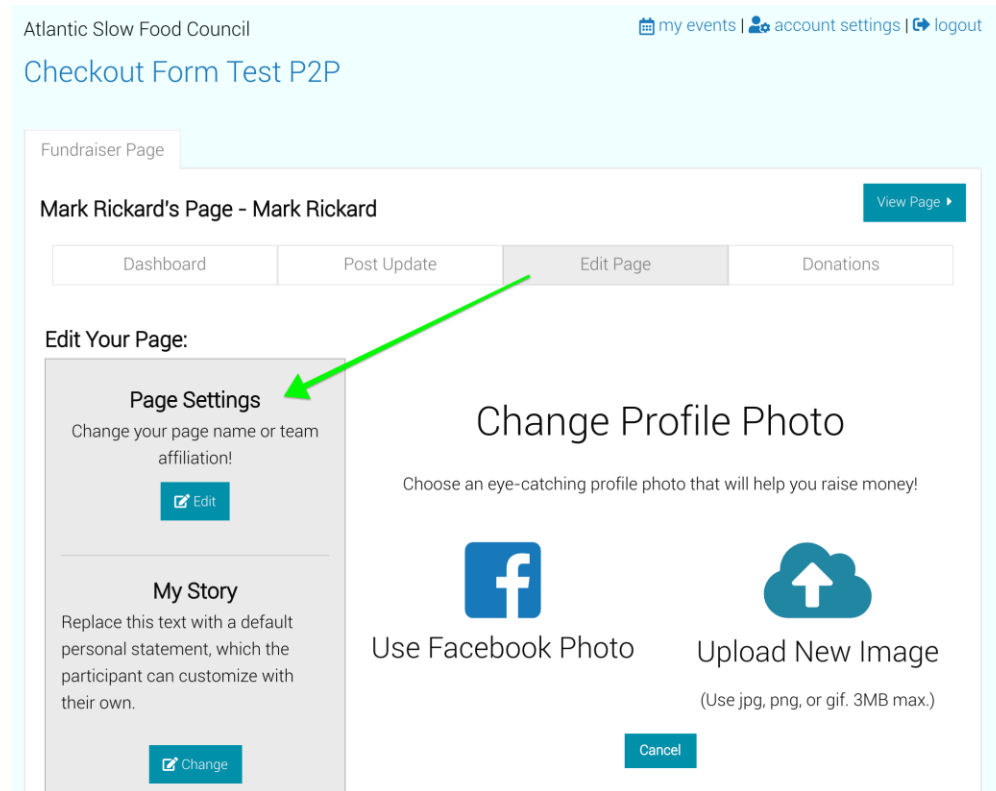
The Edit Page tab contains the following editable elements to your page: the profile photo, story, page settings, and cover photo.

Change Profile Photo

Fundraisers can add an eye-catching profile photo that will help raise money, from a Facebook Photo or by uploading a new image. Use JPG, PNG, or GIF images only, 3MB in size or smaller. Once a current profile photo has been added, edit the cropping of the photo or remove the photo and add another.

Page Settings

Change your page name or your page URL. These are automatically configured during registration but can be changed at any time. Click the **Edit** button to make these changes.



Change Page Name

Under the Your Page header...

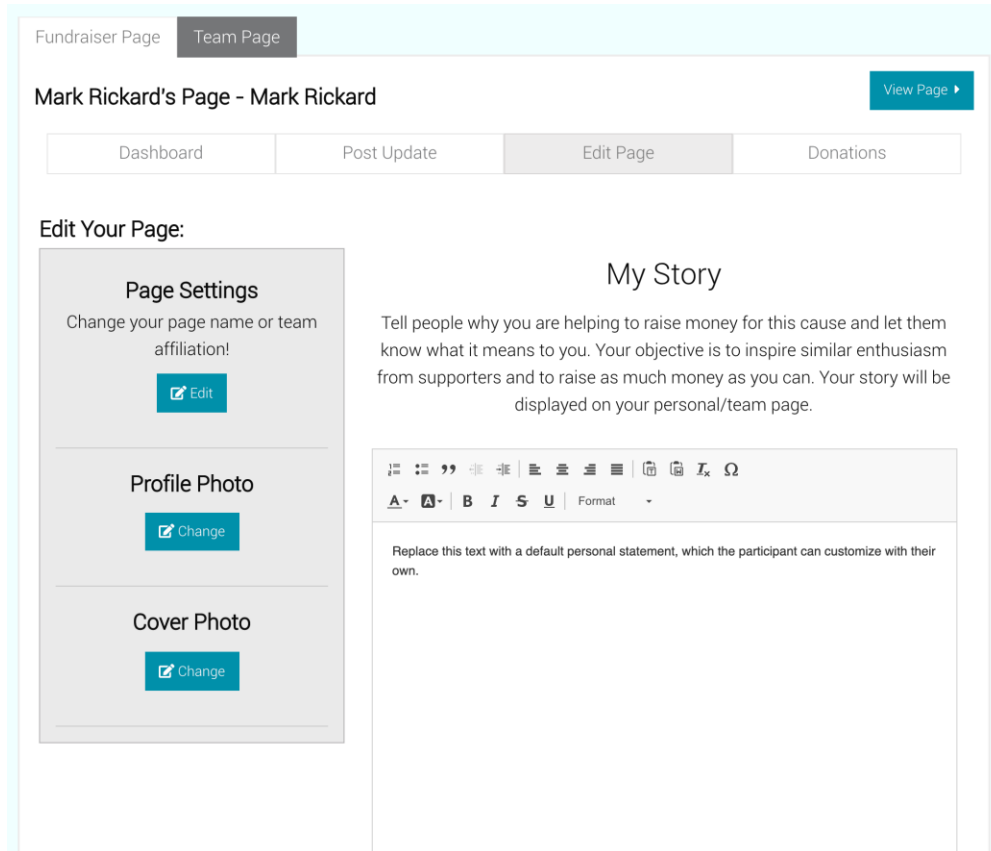
1. Edit the page name.
2. Click **Save** in the middle of the screen.

Change Page URL

1. Edit the custom URL you want to reference your page.
2. Click **Save** in the middle of the screen.

My Story

Fundraisers need to tell people why they are raising money for the cause. Let supporters know what it means to support the foundation's mission. Use the editor to tell the story that will be displayed on the fundraising page.



The screenshot shows a web interface for editing a fundraising page. At the top, there are tabs for 'Fundraiser Page' and 'Team Page'. Below the tabs, the page title is 'Mark Rickard's Page - Mark Rickard' with a 'View Page' button. A navigation bar contains 'Dashboard', 'Post Update', 'Edit Page' (highlighted), and 'Donations'. The main content area is titled 'Edit Your Page:' and features three sections on the left: 'Page Settings' (with an 'Edit' button), 'Profile Photo' (with a 'Change' button), and 'Cover Photo' (with a 'Change' button'). The central area is titled 'My Story' and contains a text editor with a rich text toolbar (including bold, italic, underline, and link options) and a text area with a placeholder: 'Replace this text with a default personal statement, which the participant can customize with their own.' Below the text area, there is a paragraph of instructional text: 'Tell people why you are helping to raise money for this cause and let them know what it means to you. Your objective is to inspire similar enthusiasm from supporters and to raise as much money as you can. Your story will be displayed on your personal/team page.'

Cover Photo

The cover photo is set to match the event and cannot be changed.

Fundraiser Page: Donations Tab

A table of donations lists each donor to your cause, so you can thank them for their support.